

AGM 2019-2020

Owing to the Corona virus pandemic this year there will be no AGM. Reports from the Chairman, Secretary and Treasurer are posted here.

Peter Winney – NHMC Chairman 25th May 2020

Chairman's report for 2019-20

Preamble

I have to start by saying that, as last year, North Hall has continued to be a very popular venue for residents, both inside and outside. Our friendly working relationships with the Parish Council, Church, Fete Committee, Primary School and the Loxwood Community Garden Initiative continue to be a source of satisfaction to us all.

However, by the last week of March 2020 we were instructed by Chichester District Council to close the hall for the foreseeable future, to comply with the strict distancing policy imposed by the government to deal with the Corona virus pandemic.

Fund raising

Our aim has continued to be to make the hall a central part of village activity and low hire fees are key to this. As village hall operators one of our most important functions must be to ensure an adequate income from hire fees and grants to pay for insurances, entertainment licences, electricity, water and drainage, phone, general maintenance of the grounds and to keep a balance in reserve for the occasional repair to the fabric of the building.

Our fund raising activities are in good shape.

We are still running one quiz per annum, usually in the autumn, and this continues to be eagerly anticipated both in Loxwood and adjacent villages.

The monthly Jazz & Blues Club continues to attract large audiences, making over £4500 in the past year.

Our monthly film club is popular with most of the people who already take part in village activities and continues to show a respectable profit – over £2000 in the past year.

We play a major role in the annual village fete with everyone in the committee taking an active part. This usually generates a generous sum (around £2000) towards our running costs.

We now have: - Pilates, performing arts, mother & toddler (Caterpillars), choir (The North Singers), badminton, table tennis, ballroom dancing classes, bridge club, Zumba, Yoga and dog training.

We also have our monthly Jazz & Blues Club, a monthly Film Night and the monthly Luncheon Club.

Site works

In late 2019 we were advised by our regular tree surgeon that the oak tree adjacent to the children's playground was dying and in danger of shedding large pieces of its top hamper. Sadly, it was decided to eliminate the crown, leaving only a 4m trunk in place. In the dying days of March the top section of the trunk was carved into an owl "standing guard" over the playground. This proved to be very popular with residents.

Although we have good parking space to the rear of the hall, the increased traffic from the many activities now taking place means that the area to the north of the drive has been "commandeered" as necessary additional parking. This area was initially stabilised by the addition of a 100mm layer of road planings – a temporary measure whilst other more urgent aspects of the accommodation were dealt with. The time has finally come to find a permanent solution to this (now) rather unsightly area.

Accordingly, we have sought advice and quotations from four local companies and we are currently negotiating with the Parish Council for a grant to assist with the substantial cost

Acknowledgement

As always, I would like to salute the NHMC members for their support in a very good humoured and successful operation of the village hall – it's a credit to the village of Loxwood.

Peter Winney – Chairman North Hall Management Trustees

Secretary's Report

Nothing new to report to date.

The window cleaner was at the hall last January and is due next month (June).

I have heard nothing from the fire alarm firm to date. They are not due until next month (June).

Ron Davis (Hon Sec).

Treasurer's report

Financially the hall has been doing well, however since 23rd March it has been closed due to the corona virus. This means that deposits and fees for future events have had to be refunded. The hall will hopefully be busy again when it is possible to reopen.

In order to reduce costs, the heating has been turned down and all hot water turned off. The cleaners are still going in weekly to check on the fabric of the building and to ensure that the water is flushed through. This is necessary to guard against Legionaire's disease.

Hiring fees were increased in September by £1 per hour.

In April the hall suffered a serious burst water pipe. This was in the main pipe installed in 1937 and had to be completely replaced at a cost of £8000. This was financed by the current account and is reflected in the reduced amount in this account for this financial year.

A diseased tree had to be cut back as dead branches were very close to the children's playground. The four metre trunk was left and an owl has been carved on top, this is very visible to passers by and all villagers seem to really appreciate it, especially as it was finished just after lockdown.

Fund raising had been thriving prior to the Corona virus "lockdown" and we will strive to continue to do so in the future. Our thanks go to Simon and Anita for the Loxwood Jazz and Blues nights, the volunteers who run the film nights and to members of the committee who run quiz nights.

At the end of the financial year the accounts were as follows:

	2018/2019	2019/2020
100 club account	£0	
(closed and money transferred to current account)		
Current account	£24863.28	£17223.99
Refurb/savings account	£20809.50	£20851.50

Declaration

The Trustees declare that they have approved the above report.

Patricia Winney (Honorary Treasurer)

Date

NORTH HALL, LOXWOOD

**ANNUAL REPORT
AND
FINANCIAL STATEMENT
OF THE
TRUSTEES OF NORTH HALL
FOR THE YEAR ENDED 5th April 2020**

Bankers

**NatWest
Billingshurst**

Independent Examiner

James Jewell BSc Econ FIA

Trustees' Annual Report for the year ended 5th APRIL 2020.

Administration Details

Charity name	North Hall Loxwood
Charity number	207700
Address	Guildford Road Loxwood West Sussex RH14 0SF

The Charity Trustees who managed the charity during the year

Mr Peter Winney Chairman
Mr Ron Davis Secretary
Mrs Pat Winney Treasurer
Mr Peter Vernon
Mr Colin Robinson
Mr Graham Moore
Mr Denis Cook

Structure, governance and management

Loxwood Parish Council are the Custodian Trustees of North Hall and the day-to-day management is the responsibility of the Management Trustees
The method of appointment of Management trustees is set out in the rules and byelaws adopted in 1938 and revised in 1967.

Objectives and activities

The object of the Charity is the provision and maintenance of a village hall for the use of the inhabitants of the Parish of Loxwood without distinction of political, religious or other opinions, including the use for meetings, lectures, classes and other forms of leisure time occupation, with the object of improving the conditions of life for the said inhabitants.

Independent examiner's report to the trustees of North Hall Loxwood on the attached accounts for the year ended 5TH April 2020.

I report on the accounts of the Charity for the year ended 5th April 2020, which are set out on pages 1 to 4

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the charities act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- a) examine the accounts under section 43 of the 1993 Act;
- b) follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act and
- c) state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures under taken do not provide all the evidence that would be required by an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- a) which gives me reasonable cause to believe that, in any material respect, the requirements to keep proper accounting records in accordance with section 41 of the 1993 Act; and to prepare accounts which accord with the accounting records and comply with accounting requirements of the 1993 Act have not been met; or
- b) which, in my opinion, attention should be drawn, in order to enable a proper understanding of the accounts to be reached.

Signed

James Jewell BSc Econ FIA
Loxwood West Sussex
Date